

GRANT APPLICATION FORM

The Baptist Churches of New Zealand National Centre act as a Local Donation Manager for The Tindall Foundation, a philanthropic family foundation working throughout Aotearoa to support families, community and the environment. We are what's called a Faith Donation Manager meaning that we distribute donations on behalf of TTF to projects and initiatives that support TTF's Family/Whānau Focus Area.

The philosophy of the Tindall Foundation is to provide assistance to heal problems rather than manage them—that is to give 'a hand up not a hand out'. The trustees have preference for projects that assist groups and communities to meet their own needs by better using their own resources in sustainable ways. Particular emphasis is placed on innovation, partnerships, links to other organisations and the community, multiple funding sources and sustainability when Foundation funding ceases.

Please read the notes below before completing the attached application form and providing the supporting documentation. Your application must be completed in full or it will be returned to you without consideration. Applications will not be accepted from any organisation that has failed to meet the requirements or conditions for previous Tindall Foundation donations.

Who can apply for funding?

- Individual churches belonging to the network of churches known as the Baptist Union of New Zealand.
- Trusts/organisations associated with the above churches or with the Baptist Union of New Zealand.

The same project cannot receive funding twice within a 12 month period. Funding for any one project for more than three years will not be made without a rigorous review of the programme's effectiveness and other potential uses of the fund.

Due to the high number of applicants and limited amount of funding available, churches and their associated trusts may not place multiple applications in the same round.* Instead we recommend that a joint decision is made between the church and its trusts as to which of their projects most closely fits the Tindall Foundation criteria, is most needed in the community and has critical need of funding.

There are normally two rounds per calendar year. Round 1 closes the last Friday in January and Round 2 on the last Friday in July. Successful applicants will be advised approximately eight weeks after the closing dates. Retrospective expenses cannot be funded.

(Exceptions to this guideline **may be approved in the case of a large church with many active trusts involved in different high-need community ministries. If due to high demand in any round, it is not possible to accept more than one application from a church group, the trusts concerned will be asked to prioritise their applications).*

Tindall Criteria for projects eligible for funding?

We are looking for initiatives for families that are holistic and deliver our goals for Aotearoa New Zealand by:

- Supporting the wellbeing of **tamariki/children** through their early years by:
 - Enhancing the capability of parents.
 - Supporting early childhood development, including language and literacy development, and social behaviour skills.
- Supporting the wellbeing of **rangatahi/young people** by:
 - Promoting a positive youth development sector and growing its capacity.
 - Focusing on early intervention/prevention strategies for young people.

- Supporting initiatives which promote identity and participation and equality of young people, particularly youth-led initiatives.
- Working systemically to address youth employment, especially for those most distanced from the labour market—e.g. NEETs.
- Supporting and advocating for tamariki/children and rangatahi/young people, especially children in care, or the prevention of children needing to be taken into care.
- Supporting the wellbeing of **whānau/families** by:
 - Providing and assisting whānau/families into stable, healthy, and affordable housing—especially home ownership.
 - Supporting the wellbeing of whānau/families in a holistic way, ensuring that their goals and aspirations are at the centre.
 - Promoting violence free homes.
 - Strengthening the identity and culture of whānau/families.
- Increasing the economic participation and employment of groups or whānau/families experiencing multiple and intergenerational disadvantage.

Donation payments and GST

Payment is by direct credit to a bank account in the name of the organisation applying for the funding. Please provide a deposit slip with the application. The Tindall Foundation is not registered for GST. Donations never include GST and beneficiaries of a donation do not need to account for a donation from the Tindall Foundation in their returns to the IRD.

How to apply

Please complete and submit your application form electronically to: sarah.grut@baptist.org.nz. All supporting documentation needs to be attached to the email as well.

If you are unable to submit your application electronically, you can submit a printed copy of the application and supporting documents to:

Baptist Churches of New Zealand
 Tindall Foundation Funding
 PO Box 12149 Penrose
 AUCKLAND 1642

Or deliver to:
 473 Great South Rd
 Penrose
 AUCKLAND

Completed application forms and all documentation must be received by Baptist Churches of New Zealand no later than 4:30pm on the closing date. If your application is received after the closing date and time, your application will be returned and you will have to resubmit at a later round.

Contact us

Phone (09) 526 7956
 Email sarah.grut@baptist.org.nz

Organisation details

Organisation name:

Postal address:

Post code:

Phone number:

Organisation email:

Organisation website:

Main contact person for this application

Title: First name: Last name:

Email address:

Alternative phone:

Organisation registration details

Select one of the following categories that best describes your organisations legal status?

- A registered charitable trust
- A member church of the Baptist Union of New Zealand

If a registered trust, which Baptist church are you affiliated with?

Please provide your charities commission number:

Project geographic location. Please tell us the suburbs or towns you are working in:

Your organisation's bank account

Bank name and branch address:

Organisation's Registered Bank Account Name:

Bank Account Number (digits only):

Organisation information

What is the main aim or purpose of your organisation and what are your key activities? Who is your organisation mostly trying to help or support?

The Tindall Foundation is aiming to promote diversity and inclusion of gender and culture.

Does your organisation, through its work, structure and/or internal policies promote diversity and inclusion?
Tell us about how your organisation does this.

Initiative

What is the title of your initiative?

Tell us about your initiative: Why there is a need, who will benefit, what you are intentionally doing through this initiative and the plans you have in place?

Tell us about the key people, organisations and networks involved in this initiative.

Initiative start date:

Initiative end date:

What are you requesting the donation for? Tick all that apply:

Administration and operational expenses, e.g. wages, salaries, rent etc.

Materials, equipment, consumables and supplies.

Project/programme costs.

Promotional expenses and materials.

Volunteer expenses and supplies.

Other

The Tindall Foundation prioritises particular ways of working. Tell us how your initiative fits within the priority of family/whanau listed in the above notes.

Outcomes

We understand you wish to carry out this initiative to make a difference. Please specify 'UP TO FIVE' defined outcomes you aim to achieve with the initiative, including numbers of clients or participants and the indicators you will use to track your progress. If funding is approved, you will be asked to report upon achievement of these outcomes.

Be sure to think about these outcomes carefully. Initial approval of funding and subsequent monitoring of the effectiveness of your initiative will be based on what you state here. Other conditions may also apply.

Tell us what you are trying to achieve through this initiative:

What are you trying to achieve for participants/communities?		How will you measure your achievements?
1		
2		
3		
4		
5		

Please give us examples of the impact and changes for participants/communities that will result from your initiative.

At the end of your donation you will be asked to report back on what you've achieved.

Funding request details

Funding requested from us per annum (excl. GST, if you are GST registered)*:

(Please note that Local Donations Managers allocate 12 month funding only).

Please complete the budget balance sheet below by entering the expected cost and income items of your initiative.

**Please note that donations do not include GST and beneficiaries of a donation do not need to account for a donation from The Tindall Foundation in their GST returns to the IRD.*

Expense description	(NZ\$)
Total	

Income sources	(NZ\$)
Requested from The Tindall Foundation	
Total	

Have you received government funding for this initiative in the last three years? If yes, please provide details.

How will this initiative be funded after this donation has ended?

Have there been any changes to your financial situation since your last annual accounts?
If yes, please provide details.

Do you anticipate any material changes to your current funding and/or expenditure?
If yes, please provide details.

Please note that The Tindall Foundation may contact you for further information to proceed with your request.

Declaration

In making this funding application I declare that:

I am the Chairperson/Senior Pastor of the organisation and to the best of my knowledge the information contained here is true and correct. Any funding received will be used for the project for which it was approved. In the event that we cannot comply with the conditions of the donation within the specified time, we will advise the Baptist Churches of New Zealand of the surrounding circumstances to enable a review of the donation to take place. The organisation will comply with any reasonable request from the Baptist Churches of New Zealand to monitor performance and accountability. The organisation acknowledges that any decision made by The Tindall Foundation and the Baptist Churches of New Zealand is final and no correspondence will be entered into. The organisation authorises Baptist Churches of New Zealand or its agents to make any enquiries of any third party or undertake audits of our organisation in connection with this application. This application and details of the Trustees decision may be recorded on The Tindall Foundation website which is publicly available.

Applicants full name:

Date:

Applicants position:

Phone:

Documents you need to send us

For your application to be considered for funding, the following items MUST be included:

Annual accounts. These must be no more than 15 months old when you submit your application and be signed by two office holders. If your constitution, rules or trust deed stipulate that your organisation must have audited accounts, you will need to supply audited accounts and the audit report with your application. If funds are tagged for specific purposes, please identify the amounts and purposes.

Additional information e.g. project plan, detailed budget, business case, sustainability plan, research or evidence to support the application, etc.

Bank deposit slip.

Three written references. These must be no more than 6 months old and be for the organisation or project, NOT for personnel employed by the organisation. One of these references must be from the senior pastor of the church.

If you are applying for funding for wages/salaries the following MUST be included also:

Copy of job description.

Current employment contract.